



## RESIDENTIAL ROOM ADDITION CHECKLIST

Done?	No. of Copies Required	Description:
<input type="checkbox"/>	2	8-1/2"x11" Dimensioned Plot Plans
<input type="checkbox"/>	2	2003 International Energy Conservation Code Calculations – Wet Sealed by architect, engineer or signed by contractor/homeowner
<input type="checkbox"/>	2	Provide dimensioned floor plans and details of adjacent areas
<input type="checkbox"/>	2	Structural Calculations and/or load path details if not per City design – Wet Sealed
<input type="checkbox"/>	3	Truss Calculations (1 wet stamped set, 2 copies, reviewed and signed by the Engineer of Record), if applicable
<input type="checkbox"/>	2	Soils Reports (for additions of 600 square feet or greater)
<input type="checkbox"/>	2	Complete sets of plans including: <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div>             a) Architectural              b) Structural              c) Mechanical              d) Plumbing              e) Electrical (include load calculations)           </div> <div style="text-align: right;"> <b>Plans drawn in pencil / pen, or with colored highlighting are not acceptable.</b> </div> </div>
<input type="checkbox"/>	1	<b><u>IF</u></b> Owner / Builder: <div style="margin-left: 20px;">             a) Owner ID              b) State Contractor's Board Exempt form           </div>

Note: For detail requirements for items on this checklist, please refer to corresponding handouts available at front counter of Building and Safety.